

Back 40 Rental Agreement

Thank you for choosing the Back 40 for your special event. This place is like a second home to us and we are very proud to be assisting you for this event. Along with the rental of the hall, we fully staff the room on the date of your event and strive to make your event as "special" as we can. We expect you to enjoy it, and we strive for that. Please let us know if you need anything from us. All we ask in return is that you abide by this Rental Agreement. Due to COVID-19, all food must be served by our staff.

Room Rates: Monday thru Thursday \$450

Friday thru Sunday \$600

Next Day Cleanup \$200

Using Outside Food \$750

By the Hour. \$100

A 20% Gratuity is included on All Orders

Menu: Food, Drink, and Alcohol requests need to be finalized with Old 300 2 weeks prior to the event. Final Head Count is required 4 days before the event is to take place. You will be charged based on this final number. Any food left at the end of event will be given as plates to complete your final count.

Rental Hours: Gauranteed access by 10:00am day of the event. Hall is open until midnight. \$100 per hour for going beyond midnight.

Projector/ AV equipment is available for a \$50.00 flat rate. Use of stereo is free.

Bands: You may hire a band or DJ for your event with approval from Old 300.

Alcohol: No "Outside" Alcohol Allowed! We have a license to sell beer and wine. If you have any special request please let us know. Because of our license, No "Temporary Permits" Allowed and No "Hard Liquor" Allowed.

Smoking: This is a non smoking and non Vaping Facility. We do allow smoking at the picnic table in front of the Back 40. Please stay off the porch.

Decorations: No tacks, screws, or nails are allowed. Tape may be used with approval by Old 300. No Glitter or Rice Allowed. Anything and everything must be returned to its original location and all decorations taken down.

You must check out before you leave.

Cleanup: Old 300 is responsible for trash only, you are responsible for basic cleanup and sweeping and returning items to their location. Failure to do so will result in a \$200 cleanup fee being added to your bill.

Cancellation Policy: Failure to notify Old 300 48 hours prior to the event will result in you being charged 50% of your estimated total.